

## c) Model Task Order (Ref. L.22-3, B, (b))

Offerors shall submit **without bindings**, two original signed and dated copies of the model task order signed by an authorized representative of the offeror.

Volume originals shall be marked as "Original" for retention by the Contracting Officer. All copies of each volume shall contain identical information and formatting. In addition to the hardcopies, the Offeror shall submit an electronic version of the model contract, Volumes I, II and III on CD-ROM. The Government will use the electronic copies in the evaluation process and may compare the electronic and paper copies. If a variation in content between any of the paper copies and the electronic one is noted, the paper copy marked original shall be considered the submitted proposal. Each CD-ROM case and the CD-ROM itself shall be labeled to identify the Offeror and the RFP number.

Volumes shall be organized as detailed below. Each volume shall be separately bound in 3-ring binders (Except where noted for the model contract and model task order. (Ref. L.22-3, B, (a) and L.22-3, B, (b)) that permit the volume to lie flat when open, shall be tabbed in accordance with the structure identified below and shall be prepared in accordance with the page limitations identified below. Staples shall not be used. All pages in each volume, except the model contract and model task order, shall be sequentially numbered. A cover sheet should be included in each binder, clearly marked with the Offeror's name, complete address with 9 digit zip code, phone number, facsimile number, e-mail address, date of offer, volume number, title, copy number, and RFP identification. Information not provided elsewhere in the proposal shall not be incorporated by reference. A table of contents shall be provided with each volume for ready reference to sections, figures, and illustrations.

**Proposal Volumes should be consistent with the following structure and tabbed accordingly:**

**1. VOLUME I – Past Performance**

Page Limitation

*Section I – Past Performance Information (Ref. L.22-1)*

None

- (a) Past Performance Information Summary (Ref. L.22-1, A)
- (b) Offeror's Construction Project Listing (Ref. L.22-1, B and L.24 Attachment 5)
- (c) Past Performance Questionnaires (Section 1 ONLY)  
(Ref. L.22-1, C and L.24 Attachment 2)

*Section II –*

- (a) Safety, Health & Environmental Past Performance Supplement (Ref. L.22-1, D) None
- (b) Design-Build Past Performance Supplement (Ref. L.22-1, E) 15 Pgs
- (c) United States Green Building Council (USGBC) Leadership in Energy and Environmental Design (LEED) Past Performance Supplement (Ref. L.22-1, F) 15 Pgs
- (d) Building Information Modeling (BIM) as originated by the Georgia Institute of Technology Past Performance Supplement (Ref. L.22-1, G) 15 Pgs